



NOTTINGHAMSHIRE
Fire & Rescue Service
Creating Safer Communities

Nottinghamshire and City of Nottingham
Fire and Rescue Authority

FEDERATION OF THE EUROPEAN UNION FIRE OFFICER ASSOCIATIONS (FEU) CONFERENCE 2013

Report of the Chief Fire Officer

Agenda Item No:

Date: 25 May 2012

Purpose of Report:

To seek the approval of the Fire Authority for Nottinghamshire Fire and Rescue Service to host the 2013 FEU Conference on behalf of the UK.

CONTACT OFFICER

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1. BACKGROUND

- 1.1 The Federation of European Fire Officer Associations (FEU) exists to enhance fire safety and provide expertise to European Bodies in matters concerning the development of fire brigades and fire safety in Europe. Currently 22 member states are represented on the Association and the Chief Fire Officer's Association (CFOA) is the UK representation.
- 1.2 The FEU meets twice per year, usually in May and October on a rotational basis, and, following approval by the Fire Authority at its meeting of 4 September 2009, the CFO has been one of CFOA's three nominated delegates representing the UK's Fire and Rescue Service interest.
- 1.3 The FEU has recently launched its pan-European Strategy for Fire and Rescue Services, "Vision 2020, A Safer Europe for All" at a launch event in Brussels.

2. REPORT

- 2.1 In 2013 the UK is scheduled to host the Spring FEU conference. This will be the first time that the conference has been held in the UK since 1999 when it was hosted by Cheshire Fire and Rescue Service. As the CFO actively engaged on behalf of CFOA and the UK, the opportunity exists for Nottinghamshire Fire and Rescue Service to play host to the delegates attending.
- 2.2 The conference takes place over a period of five days, Wednesday to Sunday, with Wednesday and Sunday being allocated to travelling to and from the venue. Delegates are responsible for their own travel and accommodation costs with the host nation providing the necessary support required to ensure the event is a success. This involves any civic receptions and a partner's programme as required.
- 2.3 It is also a clear opportunity to promote both the Service and Nottinghamshire to the delegates – many who would not have visited the area before.
- 2.4 As host nation, a grant of €2,000 is allocated by the FEU and CFOA's president has also pledged £2,000. Some sponsorship can be expected but there are some ancillary costs that the Service would be expected to absorb. This includes transportation, conference venue(s) and lunches and any support for a civic event. It is anticipated that these costs can be kept to a minimum by hosting the conference at Headquarters and Highfields fire station and utilising in-house vehicle capability as much as possible. A maximum impact of circa £7,500 would be a fair assessment of this cost

2.5 An outline time-table would be as follows:

Day One:	AM	Arrival
	PM	Civic Reception
Day Two:	AM	Conference
	PM	Networking Event
Day Three:	AM	Conference
	PM	Networking Event
Day Four:	AM	Conference
	early PM	City tour/tourist experience
	PM	Farewell Dinner
Day Five:	AM	Depart

2.6 If approval and support were to be given, it is proposed that the management of the event be kept in-house to reduce costs and that “Experience Nottingham” is engaged to ensure the maximum exposure for the area.

2.7 The UK has to confirm its venue by June 2012, with the programme confirmed at the October 2012 meeting in the Netherlands hosted by the Amsterdam Brandweer.

2.8 At present CFOA has three options but Nottinghamshire, through the engagement of the CFO, has first refusal to host.

3. FINANCIAL IMPLICATIONS

The financial implications are explained within the body of this report. It is recommended that, if approval be given, a sum of £7,500 is built into the 2013/14 budget assumption to meet some of the costs of hosting the event.

4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS

There are no specific implications for the Service in relation to these aspects although the FEU does map and some research on particular aspects that do relate to both human resources and learning and development. Part of the FEU’s vision and 20:20 strategy is to improve fire-fighter safety by sharing best practice in learning and development.

5. EQUALITIES IMPLICATIONS

An equality impact assessment has not been undertaken because there are no specific implications arising from this report.

6. CRIME AND DISORDER IMPLICATIONS

There are no crime and disorder implications arising from this report.

7. LEGAL IMPLICATIONS

There are no legal implications arising from this report.

8. RISK MANAGEMENT IMPLICATIONS

There are no risk management implications arising from this report.

9. RECOMMENDATIONS

That Members approve Nottinghamshire Fire and Rescue Service hosting the FEU Conference in Spring 2013 within the budget parameters identified.

10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)

None.

Frank Swann
CHIEF FIRE OFFICER